

# **SUPPLEMENTAL INFORMATION AND QUESTIONS**

## **Skagit County Public Works Laboratory Analysis Services 2026 – 2028**

**SKAGIT COUNTY PUBLIC WORKS**

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# SUPPLEMENTAL INFORMATION AND QUESTIONS

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Interested contractors shall provide submittals to the Skagit County Public Works Department. Submittals shall contain information regarding the firm, staff qualifications, related experience, and references, as well as information detailing how the contractor meets the skills and abilities outlined in the Contract Provisions and Specifications section of this bid. The vendor shall demonstrate to the satisfaction of the County that the vendor is qualified to perform the work under this contract. Submittals will be evaluated and ranked based on submission criteria. To assist the County in the review of the qualifications, the vendor shall provide the information required by each item set forth below:

Firm Name: \_\_\_\_\_

Representative's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## **QUESTIONS:**

- 1) Number of years the Contractor has provided laboratory analytical services under the present firm name listed above.
- 2) Please describe how sample bottle orders and deliveries will be coordinated and accomplished.
- 3) Please describe how sample pick-up and courier services will be coordinated and accomplished, including typical schedules, and any minimum sample requirements, if applicable.
- 4) If applicable, provide a list of subcontract laboratories used in the performance of services and identify which analytes or analyses are subcontracted.
- 5) Please describe your laboratory's availability for receiving and processing fecal coliform surface water samples outside of regular business hours, including weekends. If weekend or after-hours services are available, please provide:
  - hours of availability,
  - any special coordination requirements,
  - any additional rates or fees that differ from standard contract pricing

Please complete this supplemental information and questions and return them with the Excel file titled "2026 Lab Analysis Bid Quote" via e-mail to Emma Santana at [emmas@co.skagit.wa.us](mailto:emmas@co.skagit.wa.us).